## Tennessee Tech Baja SAE – Team Arrival Procedures for Thursday, May 12, 2022

To minimize traffic congestion and improve safety, the following procedures will be implemented for teams arriving for the 2022 Tennessee Tech Baja SAE event at Hyder-Burks Agricultural Pavilion.

IMPORTANT: If you arrive before 11:00 a.m. (Central Daylight Time), you must go to the arrival staging area first. If you go directly to the competition site, you will not be allowed to enter the paddocks. Your car must remain on its trailer or carrier until it is parked in your assigned paddock space and your team has completed registration. Please comply with the procedures described below.

- All teams arriving prior to 11:00 a.m. (Central Daylight Time) must go to the arrival staging area first, including teams that have shipped cars to the competition site. The staging area is located on the Tennessee Tech campus near the baseball field (Bush Stadium) and approximately 2.2 miles from the competition site. See the map below. Search for "Bush Stadium, Cookeville, Tennessee," on your GPS to find it. Follow the signs as you near the baseball stadium.
- The staging area will open at 6:00 a.m. (Central Daylight Time). Do not arrive early. Campus police will not allow traffic to back up on the entrance road to the staging area. You will be directed to leave and come back later.
- 3. As you enter the staging area, follow the directions of the volunteers. You will be parked in the order of arrival.
- 4. When the competition site is ready to receive vehicles, a group will be released from the staging area. As you leave the staging area, you will be issued a passport for your team. You must present the passport at the competition site to enter the paddocks. The competition site address is Hyder-Burks Agricultural Pavilion, 2390 Gainesboro Grade, Cookeville, Tennessee. We anticipate this will be begin at 8:00 a.m.
- 5. Teams that arrive after 11:00 a.m. (Central Daylight Time) may go directly to the competition site.
- 6. When you arrive at the competition site you will be directed to the rear of the main arena where you will be directed to one of two lines. Teams assigned to an RV space will go to one line. All other teams will go to another line. Your car must remain on its trailer or carrier until it is parked in your assigned paddock space and your team has completed registration.
- 7. If you are in the line for an RV space, be prepared to quickly unhook your trailer when you reach the front of the line. Due to the steep terrain near the RV spaces, tractors will be used to move trailers into RV spaces. All other vehicles will be led to a paddock space. Paddock spaces are assigned by event staff based on order of arrival and trailer length. This allows pull-through parking in many cases and speeds the arrival process.
- 8. Once your trailer is parked in your paddock space, all tow vehicles and other team vehicles must be quickly unloaded and moved to the large gravel parking area on the north side of the main pavilion.

9. Do not unload your car until your team has completed registration. The registration desk is located near the main arena entrance.

## Arrival Staging Area Map

